

STUDENT FUND RAISING AND SOLICITATIONS

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RAISING AND  
SOLICITATIONS

All student fund-raising activities and publications must be approved in advance by the President or the President's designee.

A final report of the fund-raising activities must be submitted to the Office of Development. The report should include the name of the activity, the names of the donors (if available), and the amount of monies/pledges collected.

Galveston College student clubs and organizations raising funds on- or off-campus shall follow any additional guidelines that have been established by the President or the President's designee.

PERMISSIBLE  
SOLICITATION

As used in this policy, the words "student solicitation" shall mean the sale or offer for sale of any property or service, whether for immediate or future delivery, and the receipt of or request for any gift or contribution by a student or registered student organization.

No student solicitation shall be conducted in or on any property either owned or controlled by the District, except in accordance with the following provisions when they do not violate a sole-source vendor contract clause:

1. The sale or offer for sale of any newspaper, magazine, or other publication [print or non-print (electronic)] in an area designated in advance by the President or designee for the conduct of such activity;
2. The sale or offer for sale of any merchandise, food or drink item in an area designated in advance by the President or a designated representative for the conduct of such activity;
3. The collection of membership fees or dues by registered student organizations at meetings of such organizations scheduled in accordance with the college's regulations on use of facilities; [See FLA]
4. The collection of admission fees for the exhibition of movies or other programs that are sponsored by a student or

registered student organization, and are scheduled in accordance with college policies and procedures;

5. The activities of a student or registered student organization that can present to the President or designee written evidence from the Internal Revenue Service that the organization has been granted an exemption from taxation under 26 U.S.C. 501(c)(3);
6. The collection of donations by a registered student organization;
7. The sale of personal items by a student; or
8. The sale of items by a registered student organization to its members.

Student solicitation must comply with law and College District policies and procedures. No solicitation shall be conducted by Galveston College student organizations or on the grounds, sidewalks, or streets of any property either owned or controlled by the District, except as approved by the President or designee.

No student or registered student organization shall solicit under this policy for more than the time established and approved time limit.

Only authorized students and/or student organizations shall be allowed to sponsor and/or engage in solicitation and/or fund-raising activities under the name of the College. All such activities shall be compatible with the mission and objectives of the College and shall be approved by the President or designee in accordance with procedures developed for that purpose.

Solicitation made pursuant to the terms of this policy must be conducted according to the following:

1. The solicitation shall not disrupt, disturb or interfere with the regular academic or institutional programs being conducted in buildings or on property owned or controlled by the District.
2. The solicitation shall not interfere with the free or unimpeded flow of pedestrian and vehicular traffic on sidewalks and streets and at places of ingress and egress to and from buildings owned or controlled by the District.

3. The solicitation shall not harass, threaten, or intimidate the person or persons being solicited.

If a student or registered student organization is alleged to have violated this policy, the student or student organization shall be subject to a reasonable investigation conducted by the Vice President of Student Services or designee.

If, after a reasonable investigation, the Vice-President of Student Services or designee determines that a solicitation is being conducted in a manner violating this policy, the President may prohibit the offending student or registered student organization from soliciting on the campus for such period or periods of time determined to be appropriate. In the case of a registered student organization, the President may cancel the registered status of the organization. A student in violation of this policy shall also be subject to disciplinary measures as authorized by Board policies and administrative regulations.

SOLICITATIONS OR FUND RAISING PROJECTS BY OUTSIDE ORGANIZATIONS Any outside organization that raises money under the College's name to aid or assist a program, a student organization, or other activities carried on by the College must first receive permission from the President or designee.

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