

STUDENT DISCIPLINE AND PENALTIES

FM
(LOCAL)

When the Vice President of Student Services (herein referred to as the "Vice President") or the President's designee (in case the Vice President is unavailable) receives information that a student has allegedly violated a College District policy or administrative rule, the Vice President shall investigate the alleged violation. After completing a preliminary investigation, the Vice President may:

1. Dismiss the allegation.
2. Summon the student for a conference and notify the student of his/her rights, including the right to be advised by a person of his/her choice. If the student wishes to be assisted by an advisor, the conference shall be postponed until the advisor can be present; otherwise, the conference shall proceed. After conferring with the student, the Vice President of Student Services or the President's designee may:
 - a. Dismiss the allegation.
 - b. Proceed with the disposition of the violation. The Vice President may issue a warning or reprimand, impose specific restrictions, assess a fine and/or require restitution, assign community service, place the student on disciplinary probation (with or without other restrictions), suspend the student, or expel the student. The decision of the Vice President will be considered final unless the student appeals the decision of the Vice President within three working days. The appeal must be submitted as outlined in College Policy.
 - c. Prepare a complaint and forward the complaint to the Student Affairs Committee. [See FMA(Local)]

STUDENT RIGHTS Before formal charges are presented students are informed of the following rights:

1. To be accompanied by an advisor of his/her choice. (Note:

The Student Discipline process is an educational process not a court of law; however, if the student elects to be advised by legal counsel, legal counsel may be present to advise the individual.)

2. To be informed of the nature of the allegation, charges, or reports brought against him/her.
3. No person should be required to testify against himself/herself.
4. To present testimony, witnesses, and/or evidence with respect to the complaint.
5. To be notified of decisions reached regarding his/her case.
6. To appeal the decision in accordance with College Policy.

**SUMMARY
SUSPENSION**

The President, the Vice President, or the President's designee may take immediate disciplinary action, including suspension, pending a hearing, against a student for policy violations if the continuing presence of the student poses a danger to persons or property or an ongoing threat of disrupting the academic process.

**SUSPENDED
STUDENTS**

No former student who has been suspended for disciplinary reasons from Galveston College shall be permitted on the campus or other facilities of the College District during the period of suspension without the prior written approval of the College President or a designated representative. Mental health clearance may be required before a student is readmitted to a particular class or allowed to come onto College District property. The Vice President must receive a letter from a licensed mental health professional stating that in his/her professional judgment the student will no longer continue the behavior which gave rise to the disciplinary action against him/her or that the student's continued presence on campus is not a threat to himself/herself or others. The mental health professional must be licensed by the State of Texas and the Vice President must verify that the mental health professional is credentialed to render a professional opinion. The student shall bear the cost and expense of obtaining mental health clearance.