



Activity or Event Documentation Form

Instructions: As a Galveston College STEM Honors Participant, you may earn Honor Points by attending internal or external events/activities. These events may be STEM related, but may also be student support events or activities such as student club activities, financial literacy seminars, invited speakers, public seminars, etc.

In order to receive credit for the Honor Point(s) you must (1) sign-in or register your attendance at the event, (2) complete this form specific to the event, and (3) return a copy of this form to the STEM Honors Program Director, Dr. Sanchez, within 10 days of attending the event.

Your Name	
Name of the event/activity	
Date of the event/activity	
Length of time of the event/activity (e.g., 2 hours, 30 minutes, all day)	
Primary organizer or speaker of the event/activity	

Activity Evaluation:

Circle the number that best represents your agreement with the following statements using the following scale: **1 = strongly disagree, 2 = disagree, 3 = neutral, 4 = agree, 5 = strongly agree**

Organization: The event/activity was well organized with a clear purpose and structure.	1	2	3	4	5
Content: The content or information shared at the event was useful and relevant to me.	1	2	3	4	5
Networking: The event allowed me to meet and talk with new people.	1	2	3	4	5
Teamwork: The event or activity required me to share my ideas or experiences with other people.	1	2	3	4	5
Application: I will adopt or use the information I gained from the event/activity to my benefit.	1	2	3	4	5
Recommendation: I would definitely recommend this event or activity to a friend.	1	2	3	4	5

How many events or activities have you attended or participated in that have earned you STEM Honor Points, including this one?	1	2	3	4	5	6	7	8	9	10+
On a scale of 1 to 10, with 10 being the best out all the STEM Honor Point events/activities you have attended, how would you rank this event relative to the others you have attended?	1	2	3	4	5	6	7	8	9	10

Describe the event/activity:

What did you like best about the information or content of the event/activity?

What recommendations would you suggest to improve the event/activity?

I, _____ (Student Printed Name) affirm that I attended the event or activity I have described above.

Student's Signature: _____

To be Completed by the Director

Date submitted: _____

Number of Honor Points awarded: _____

Director's Signature: _____ Date: _____